

MINUTES
BOARD OF EXAMINERS
BAIL ENFORCEMENT AGENTS
MEETING
THURSDAY
AUGUST 25, 2016
10:00 A.M.
150 MARTIN L. KING, JR. BOULEVARD, SOUTH
TATNALL BUILDING
ROOM 112
DOVER, DE

I. Call To Order

Major Zebley called the meeting to order at 1002 hours and subsequently turned the meeting over to Ms. Anderson. The meeting is being recorded and will be maintained by the Professional Licensing Section.

The following members of the Board of Examiners were in attendance:

Major Melissa A. Zebley
Director John Yeomans
Ms. Robin David
Mr. Jack McGhee, II
Mr. R. Dale Hamilton

The following member of the Board of Examiners was in attendance – non-voting:

Deputy Principal Assistant Robert Kracyla

The following members of the Board of Examiners were absent:

Mr. Michael J. Dellose
Rebecca L. Byrd, Esquire
Mr. Harry O. Jennings

The following staff members were in attendance:

Victoria W. Counihan, Esquire
Lieutenant Kerry B. Reinbold
Sergeant Matthew M. Zolper
Ms. Peggy L. Anderson

The following staff members were absent:

Captain S. Benjamin Parsons
Mr. Michael Terranova – DTCC Representative

The following guests were in attendance:

No guests

II. Review and Acceptance of Minutes

A. May 26, 2016

Major Zebley, with a second by Mrs. David, made a motion to approve the minutes from 05/26/16. The motion was carried.

III. Hearings, Appeals & Actions (Exhibit A)

A. Anthony M. Phalan – Hearing

Ms. Anderson refreshed the Board that Mr. Phalan appeared for a hearing at the last meeting for taking the 2015 continuing education but did not register/take the test. He was given the change to re-test within a specific time frame, due to logging on issues. Mr. Phalan took and passed the test on 07/07/16.

This is for informational purposes only. No vote necessary.

IV. Training/Education

A. Continuing Education

Ms. Anderson informed the Board of the numbers for the two 2016 continuing education classes so far this year and the next one scheduled.

1. 06/08/16 – 22 attended
2. 07/27/16 – 20 attended
3. 09/21/16 – 7 have registered as of 08/18/16 with 43 still not registered

This is for informational purposes only. No vote necessary.

B. Initial Classroom Training

Ms. Anderson informed the Board that the 2016 Initial Classroom Training date is 08/10/16 @ at the DTCC Stanton Campus with 30 in attendance. Three individuals failed the test the first time but did pass upon taking the re-test.

This is for informational purposes only. No vote necessary.

V. Old Business

A. Professional Licensing

1. SB 18 – Relating to Bail Bonds

Ms. Anderson informed the Board that this Bill was laid on the table on 06/25/15 and was never lifted during this past General Assembly, therefore it is a mute subject at this point.

This is for informational purposes only.

2. Rules & Regulations

a. Rule 4.0 – Firearms Policy – Exhibit A

i. Guideline Changes

Ms. Anderson presented the Guidelines/Minimum Topics with the recommended changes, highlighted in yellow, by the PI & PSA Board on 07/28/16. This was previously approved on 05/26/16, and the Professional Licensing Section would like to keep all three Boards with the same standards.

Mr. Hamilton, with a second by Mr. McGhee, made a motion to approve the recommended changes to the Guidelines/Minimum Topics. The motion was carried.

These guidelines/minimum topics will not be put into place until all three Firearms Policy rules are in force. The tentative effective date shall be 12/11/16 and the Professional Licensing Section will enforce the rule beginning 01/01/16 for an easier transition and bookkeeping.

b. Rule 6.0 – Training Requirements for Issuance of a License – Exhibit B

Ms. Anderson presented Rule 6.0, with no public comment, for final publication and signatures.

Major Zebley, with a second by Mrs. David, made a motion to approve Rule 6.0 for final publication as presented. The motion was carried.

c. Rule 7.0 – Continuing Education and Training – Exhibit C

Ms. Anderson presented Rule 7.0, with no public comment, for final publication and signatures.

Mrs. David, with a second by Maj. Zebley, made a motion to approve Rule 7.0 for final publication as presented. The motion was carried.

d. Rule 8.0 – Apprehension Procedures – Exhibit D

Ms. Anderson presented Rule 8.0, with no public comment, for final publication and signatures.

Maj. Zebley, with a second by Mrs. David, made a motion to approve Rule 8.0 for final publication as presented. The motion was carried.

B. Board Members

The Board members did not have any old business at this time.

C. Major

Major Zebley did not have any old business at this time.

VI. New Business

A. Rule 2.0 – Badges, Patches, Advertisements

1. Mark Marks
 - a. Shirt

Mr. McGhee, with a second by Mr. Hamilton, made a motion to approve the shirt for Mr. Marks as presented. The motion was carried.

2. Rule Change Notification – Exhibit E

Ms. Anderson informed the Board that the exhibit notification regarding Rule 2.0 with the submission of photos of the ballistic vest, was sent to everyone on 07/13/16. The deadline to provide the photos is 01/01/17.

This is for informational purposes only.

Mr. Kracyla spoke about the discussions that he has had during the continuing education and Mr. McGhee spoke about the discussion during the initial classroom training, regarding the ballistic vests.

B. Professional Licensing

1. HB 195 – Relating to Use of Unmanned Aircraft – Exhibit F

Ms. Anderson asked that the Board take, and review, Exhibit F regarding HB 195 and the use of Unmanned Aircraft. In the Initial Class Training, Major Evans asked if anyone was going to use drones for tracking/surveillance. There were several hands that went up.

This is for informational purposes only.

C. Board Members

The Board members did not have any new business at this time.

D. Major

Major Zebley informed the Board that she is still working on a replacement for the vacant Bail Enforcement Agent position on the Board. Ms. Anderson informed the Board that we will need to be looking for a replacement for Ms. Rebecca Byrd's position.

VII. Public Comment (At the discretion of the Chairperson)

There was not any public in attendance at this time.

VIII. Adjournment

A. Schedule Next Meeting

1. Thursday, February 23, 2017 @ 10:00am

Major Zebley, with a second by Mr. McGhee, made a motion to adjourn the meeting. The motion was carried. The meeting adjourned at 1027 hours.